

WINDOWWORKS

Where will your inspiration take you?

We can all attest that the Coronavirus is the greatest outbreak globally in our lifetimes. We care deeply for our customers, our employees and suppliers. The health, safety, and well-being of our customers, employees, suppliers and their families, continues to be our highest priority. As the news of COVID-19 grows, so does our concern for the WindowWorks team.

Here's what we are doing to respond to our concerns about COVID-19:

- We are continuously monitoring guidelines from the BC government and the government of Canada, to ensure that we are following best practices on how to prevent the spread of the virus, and we are keeping our team informed as conditions change.
- We are allowing staff who do not feel comfortable coming to work, to stay home.
- We are requiring staff who display symptoms, to remain at home.
- We are putting signs in our facilities that ensure that anyone entering our showroom or workroom do not have the risk factors identified by the governments of BC and Canada.
- We are reducing workroom hours to minimize staff exposure.
- We have requested that everyone disinfect themselves with hand sanitizers before entering and leaving our office, and we have placed hand sanitizers in all common areas within our workroom and showroom.
- We have enhanced our cleaning protocols within our facilities, including disinfecting common surfaces such as door handles and tables on an hourly basis.

We appreciate your continued support and understanding during this tough time. Please know that we continue to be ready and able to service your needs. For any questions or concerns, please reach out to **Gabriella Sepulveda**, our Manager, Sales & Operations: gaby@windowworks.ca or +1 (604) 488-4865.

- The Team at WindowWorks

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